

How to Obtain a WAMS ID and Entering Student Completion Information

Register in Web Access Management Systems (WAMS) before access can be granted to the Driver Education Completion System (DEC)

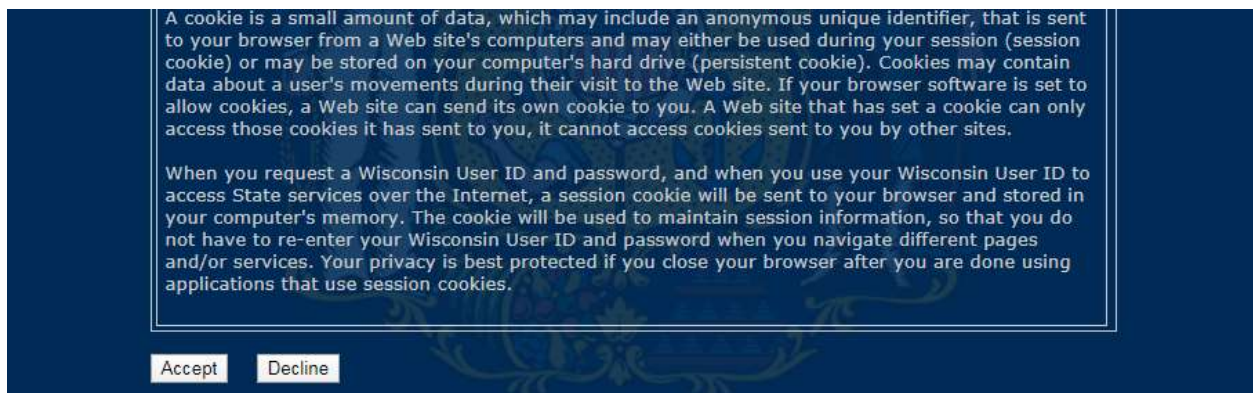
Access WAMS link below:

<https://on.wisconsin.gov/WAMS/SelfRegController>



The screenshot shows the top section of the Wisconsin.gov website. On the left is the state outline logo. To its right is the text 'WISCONSIN.GOV' in large white letters. Below the logo is 'Wisconsin User ID' in yellow. To the right of the main title are links for 'Home', 'Logout', 'Help', and 'FAQ'. Below this is a 'Self-Registration' heading in yellow, followed by a paragraph of introductory text: 'Welcome to the State of Wisconsin's self-registration process. Self-Registration allows you to create your personal Wisconsin Login Account. This is your key to doing secure business with the State of Wisconsin over the Internet.'

Accept User Acceptance Agreement at the bottom of the screen:



The screenshot shows a white-bordered dialog box on a dark blue background. It contains two paragraphs of text explaining cookies. The first paragraph defines cookies and their uses. The second paragraph explains how cookies are used for session management on the Wisconsin.gov website. At the bottom of the dialog box are two buttons: 'Accept' and 'Decline'.

Fill out self-registration fields:

Wisconsin User ID [Home](#) [Logout](#) [Help](#) [FAQ](#)

Self-Registration

* Indicates Required Field

Profile Information

First Name *

Middle Initial

Last Name *

Suffix *

E-Mail *

Example: username@host.domain

Phone #

If you provide address information it must be complete and correct. A United States Postal Service data base is used to verify each address.

Home Residence Address

Street

Once complete, press the submit button at the bottom of the screen:

Re-enter Password *

Account Recovery

Compose a question and answer for account recovery purposes. [Guidelines.](#)

Secret Question *

Answer to Secret Question *

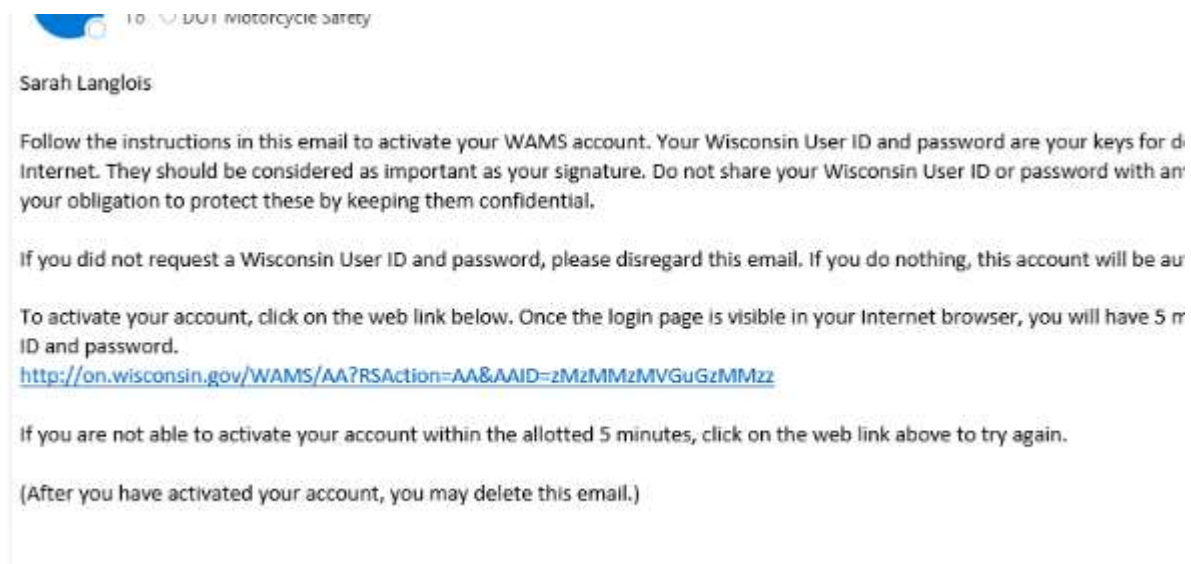
Submit

You will receive a self-registration confirmation email:



The screenshot shows the Wisconsin.gov website with a dark blue background. At the top left is a white outline of the state of Wisconsin. To its right is the text "WISCONSIN.GOV" in large white letters. Below the outline is "Wisconsin User ID" in yellow. To the right of that are links for "Home", "Logout", "Help", and "FAQ" in white. The main content area has a yellow heading "Self-Registration". Below it, the name "Sarah Langlois" is listed. The text reads: "You are now ready to proceed to **Part Two** of the self-registration process. Click on the Web link contained in the e-mail you will receive shortly." This is followed by a bold instruction: "Follow the Web link in the e-mail to activate your Wisconsin Login Account." An **Important!** note states: "We highly recommend that you continue with Part Two at this time. You **must** complete Part Two within four (4) days." A note below says: "Note that if you do not activate your account within four (4) days, the account will be deleted and you will have to begin the self-registration process over." The final paragraph says: "Remember and protect your Wisconsin User ID, Password and Secret Answer. They are your keys to doing secure business with the State of Wisconsin over the Internet."

Follow the web link on the email to activate your Wisconsin Login Account:



The screenshot shows an email from "DOT Motorcycle Safety" to Sarah Langlois. The email text is as follows: "Follow the instructions in this email to activate your WAMS account. Your Wisconsin User ID and password are your keys for the Internet. They should be considered as important as your signature. Do not share your Wisconsin User ID or password with anyone. It is your obligation to protect these by keeping them confidential." "If you did not request a Wisconsin User ID and password, please disregard this email. If you do nothing, this account will be automatically deleted." "To activate your account, click on the web link below. Once the login page is visible in your Internet browser, you will have 5 minutes to complete your account activation." A blue hyperlink is provided: <http://on.wisconsin.gov/WAMS/AA?RSAction=AA&AAID=zMzMMzMVGuGzMMz> "If you are not able to activate your account within the allotted 5 minutes, click on the web link above to try again." "(After you have activated your account, you may delete this email.)"

Enter in Username and Password that was set in the first step.

(No screenshot example is shown of this web link page)

Then the Self-Registration page will confirm you have successfully created your Wisconsin Login Account.



Use your WAMS credentials created in the first part of the process to log into the Driver Education Completion System (DEC). You must enter your User ID and Password on WAMS to access DEC.



State of Wisconsin
Department of Transportation



User ID:

Password:

[Register for a Wisconsin User ID.](#)

[Edit your Profile.](#)

[Change your password.](#)

[Forgot your password.](#)

The schools you have access to will be listed on the page:



State of Wisconsin
Department of Transportation

Driver Education Course Information System

Select School you want to record Student Progress:

- [ABATE OF WI](#)
- [APPLETON HARLEY-DAVIDSON](#)
- [BULL FALLS HARLEY-DAVIDSON](#)
- [CHIPPEWA VALLEY TECHNICAL COLLEGE](#)
- [CRUISIN SAFELY MOTORCYCLE INSTRUCTION LLC](#)
- [ELKHART LAKE ROAD AMERICA MOTORCYCLE SCHOOL](#)
- [FOX VALLEY TECHNICAL COLLEGE](#)

Click on Skill Test Waiver Completion link:



Driver Education Course Information System

Class M

[Skill Test Waiver Completion](#)

Select range location of student completed training:



Class M. Skill Test Waiver

Vehicle Class M

Result WAIVED

Location *

Enter information in fields with asterisks and select the submit button:



Class M. Skill Test Waiver

Vehicle Class	M
Result	WAIVED
Location *	<input type="text" value="APPLETON"/>
Exam Date *	<input type="text"/>
Examiner *	<input type="text" value="--Select--"/>
Student DL Number *	<input type="text"/>
Total Score *	<input type="text"/>
3 Wheel Restriction *	<input type="radio"/> Yes <input type="radio"/> No